

Allied Media Projects is hiring a Co-Executive Director!

June 2020

Background

Allied Media Projects (AMP), created approximately 20 years ago, cultivates media for liberation. Rooted in Detroit and connected globally, AMP is a network of media makers, artists, educators, and technologists working for social justice. Through its programs, AMP envisions and attempts to model a world in which we cultivate care and joy, dismantle harmful systems, and assume responsibility for creating new and liberatory ways of being.

AMP's current programs include:

- The Sponsored Projects Program which provides fiscal sponsorship, training and capacity building to people and projects aligned with AMP's [mission](#);
- The Allied Media Conference, a convening of AMP's vast network where participants celebrate, strategize and skillshare;
- The Speakers Bureau which disseminates the skills, ideas and media of the AMP network to the wider world, and;
- The LOVE Building, a 27,000 square foot real estate project that AMP is designing as a social justice hub, in collaboration with five other Detroit-based non-profits.



Allied Media Projects currently has 20 core organization staff and an additional 25 staff via our fiscally sponsored projects. AMP has an annual core organization budget of \$5.5 million, and we manage an additional \$10 million in funds on behalf of our 125 fiscally sponsored projects. AMP is governed by a 7-member Board of Directors.

In seeking a Co-Executive Director, AMP seeks to add capacity, with the appointment of an outstanding leader who will collaborate deeply with the organization's current Executive Director, Jenny Lee. Read more about AMP's decision to [pursue a co-director leadership model](#) at this time in the organization's life.

Summary Description of the Position

The position of Co-Executive Director offers an opportunity to join a unique community of bold, imaginative, and visionary colleagues and partners who are cultivating media for liberation. Reporting to the Board of Directors, the Co-ED will share responsibility for setting out a vision and path to fulfill AMP's mission and achieve programmatic goals. The Co-ED will be a leader, manager, thought partner and fundraiser with outstanding communication and collaboration skills. They will be attuned to current social and cultural realities; share AMP's vision for building and sustaining a vital network of people and projects aligned with AMP's [mission](#); and be persuasive, persistent, and creative in the pursuit of AMP's goals.

Ongoing Responsibilities

The Co-ED will be expected to:

- Work with the Board and staff to lead AMP in setting the overall direction and organizational priorities and implementing programmatic and organizational strategies and goals; establish a framework for AMP's work locally, nationally, and internationally;



- Support and supervise the Director of Finance and Operations in leading AMP's financial management, administration, operations, and human resources; ensure effective financial, operational and administrative policies are in place and in practice; participate in the development and administration of budgets; ensure sound stewardship of cost accounting principles, financial resources and operational reporting.
- In partnership with Board and staff, establish and implement fundraising goals; use staff and Board members' resources and ideas to expand fundraising activities; effectively steward AMP's current donor base while reaching out to new supporters; co-lead the capital campaign for AMP's new home, the LOVE building.
- Build effective teams and tightly coordinated workflows; regularly coach and evaluate staff performance; enhance opportunities across the organization for personal and professional leadership development; ensure that management systems and structures align with AMP's principles and evolving needs; refine existing systems and structures and/or or develop new ones as needed;
- Help to sustain and nurture a highly collaborative organizational culture that reflects AMP's [principles](#); ensure open and clear channels of communication; employ transparent decision making;
- Serve as an enthusiastic ambassador and public spokesperson, representing AMP to stakeholders, including donors, partners, and media, locally and globally; actively share AMP's history, best practices, and lessons learned both internally and externally to a broad and diverse public through participation in meetings, conferences, seminars, etc.;
- Regularly cultivate smart partnerships with an array of organizations from small and hyperlocal to large and international;



Ideal Experience and Qualifications

The ideal Co-ED candidate will have:

- A passion for AMP's mission and a demonstrated commitment to social justice and participatory media;
- Proven senior-level managerial, financial, problem solving, and organizational development skills, ideally gained in a large, complex organization which has experienced rapid change and growth;
- An orientation towards facilitative leadership: leading in a way that nurtures the leadership of others.
- A successful track record as a highly collaborative and unifying leader who is interested in connecting with staff and nurturing their growth; adept at productively managing conflict;
- Proven successful experience working in a variety of contexts and communities with the ability to interact authentically, thoughtfully, and appropriately with a wide array of people; cross-cultural competence; a strong track record of working across the lines of gender, race, class and culture;
- Credibility and experience to connect AMP to a range of resources and opportunities; a track record of successfully raising funds from a variety of sources is highly desirable;
- Curious and creative; confident and humble, with a high degree of emotional intelligence and empathy; Comfortable with complexity and ambiguity;
- Honest and transparent, with a healthy respect for professional and personal boundaries.
- A willingness to relocate or currently reside in Detroit, Michigan



To learn more about Allied Media Projects, visit:

www.alliedmedia.org

To apply for the position, please submit a **substantive cover letter & current resume** to:

Lauren I. Gumbs

Senior Partner

Gumbs + Partners

applications@gumbspartners.com

Allied Media Projects is an equal opportunity employer and considers all applications without regard to race, color, religion, creed gender identity, gender expression, national origin, age, disability, socio-economic status, marital or veteran status, or sexual orientation.

